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**MEMORANDUM**

**DATE:** October 24, 2016

**TO:** Hotel Association of New York City, Inc.  
Labor Relations Members  
General Managers, Human Resources Directors and Controllers

**FROM:** Kane Kessler, P.C.  
Labor and Employment Law Department

**RE:** Funds Contribution Schedule

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On August 17, 2016, the New York Hotel Trades Council-Hotel Association of New York City, Inc. Employee Benefit Funds (“Funds”) distributed a Memorandum detailing the Funds contribution schedule through 2018. This Memorandum supersedes the Memorandum distributed by the Funds on July 21, 2016. We have enclosed the correct Memorandum which you may rely upon.

If you have any questions, please do not hesitate to contact David R. Rothfeld, Lois M. Traub, Alexander Soric, Robert L. Sacks, Michael Lydakakis, Jennifer Schmalz or Jaclyn Ruocco.

cc: Joseph E. Spinnato, President  
Vijay Dandapani, Chairman

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*This memo is provided for informational purposes only. It is not intended as legal advice and readers should consult counsel to discuss how these matters relate to their individual circumstances.*